

Overview and Scrutiny Committee

Agenda and Reports

For consideration on

Monday, 25th June 2007

In Committee Room 1, Town Hall, Chorley

At 6.30 pm



PROCEDURE FOR PUBLIC QUESTIONS/SPEAKING AT OVERVIEW AND SCRUTINY MEETINGS

- Questions must be submitted to the Democratic Services Section by no later than midday, two working days before the day of the meeting to allow time to prepare appropriate responses and investigate issues if necessary.
- A maximum period of 3 minutes will be allowed for a question from a member of the public on an item on the agenda. A maximum period of 30 minutes to be allocated for public questions if necessary at each meeting of the Overview and Scrutiny Committee and its appropriate panels. This will provide an opportunity for members of the public to raise and ask questions on any issue falling within the remit of the Committee or Panel.

Chief Executive's Office

Please ask for: Gordon Banks
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Date: 15 June 2007

Chief Executive: Donna Hall

Chorley
Council

Town Hall
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Chorley
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PR7 1DP

Dear Councillor

OVERVIEW AND SCRUTINY COMMITTEE - MONDAY, 25TH JUNE 2007

You are invited to attend a meeting of the Overview and Scrutiny Committee to be held in Committee Room 1, Town Hall, Chorley on Monday, 25th June 2007 commencing at 6.30 pm.

AGENDA

1. **Apologies for absence**
2. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

3. **Minutes (Pages 1 - 4)**

To confirm as a correct record the Minutes of the meeting of the Overview and Scrutiny Committee held on 21st May 2007 (enclosed)

4. **Public Questions**

Members of the public who have requested the opportunity to ask a question(s) on an item(s) on the agenda will be asked to put their question(s) to the Committee. Each member of the public will be allowed to ask one supplementary question within his or her allocated 3 minutes.

5. **Job Evaluation (Pages 5 - 8)**

Report of Director of Human Resources (enclosed)

The Committee at its meeting on 21 May 2007 requested a progress report on Job Evaluation.

Continued....

6. **Corporate Fourth Quarter Performance - Receipt of Information Requested.**

The Committee on 21 May 2007 requested Directors to submit to this meeting information relating to the under mentioned issues and queries when it considered the Corporate Fourth Quarter Performance Monitoring Report.

The Director of Streetscene, Neighbourhoods and Environment will report on the following issues and queries

- Refuse and Recycling Collection

Linked to satisfaction with the Refuse and Recycling Collection – missed collections, collections assisted collections (quality of service and missed collections), complaints regarding refuse and recycling collection received (via the Contact Centre and directly to contractors) enquiries regarding refuse collection in the Contact Centre.

- Pollution Control Improvements

A detailed breakdown of the indicator – definition, number of improvements, dates and timescales for delivery, further information regarding the drop in performance. Has performance as reported in previous years actually reached the levels reported?

- Under Completed Key Projects (Pilot innovative ways of reassuring our communities) which have completed in the final quarter between January and March 2007 a report to the Committee requested on what is planned and what has been done on the alleygate schemes following better funding and revise acceptance criteria introduced to remove obstacles to projects.

Under Completed Key Projects (Reconfigure current service delivery arrangements to improve the provision of streetscene service) a request to clarify the efficiencies introduced by re-tendering the graffiti Removal and Public Toilet Cleaning and Maintenance Contracts.

The Chief Executive (As the Returning Officer) will report on the following issues.

- Linked to the percentage of people satisfied with opportunities to participate in local decision-making.

What action do we take to keep the electoral register up to date? What action do we take when people fail to return an electoral register form?

Do we work from a zero base on the electoral register?

7. **Executive Cabinet - 26 June 2007**

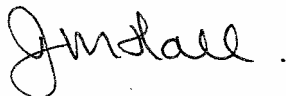
To consider any reports on the agenda for the Executive Cabinet meeting to be held on 26 June 2007 which are not already on the agenda.

Members of the Committee are requested to notify the Democratic Services Section by 10.00am on Friday 22 June 2007, to ensure the attendance of the appropriate Executive Member and officers.

Please bring your copy of the Executive Cabinet agenda previously circulated.

8. **Revenue Budget, 2006/07 - Outturn**
Report of Director of Finance (to follow)
9. **Capital Programme - Outturn for 2006/07 and Monitoring of 2007/08 Programme (Pages 9 - 30)**
Joint report of Deputy Chief Executive/Executive Director (Corporate & Customer) and the Director of Finance (enclosed).
10. **Overview and Scrutiny Annual Report 2006/07 (Pages 31 - 52)**
To consider the 2006/07 Annual Report.
11. **Overview and Scrutiny Improvement Plan - Update (Pages 53 - 62)**
Copy of the updated Plan enclosed
12. **Forward Plan (Pages 63 - 66)**
To consider the Councils Forward Plan for the four month period 1 June 2007 to 30 September 2007 (copy enclosed).
13. **Overview and Scrutiny Work Programme (enclosed) (Pages 67 - 74)**
14. **Any other item(s) the Chair decides is/are urgent**

Yours sincerely



Chief Executive

Distribution

1. Agenda and reports to all Members of the Overview and Scrutiny Committee (Councillor Dennis Edgerley (Chair) and Councillors Kenneth Ball, Alan Cain, Mrs Marie Gray, Harold Heaton, Miss Margaret Iddon, Margaret Lees, Greg Morgan, Geoffrey Russell, Edward Smith and Mrs Iris Smith for attendance.
2. Agenda and reports to Donna Hall (Chief Executive), Gary Hall (Director of Finance), John Lechmere (Director of Streetscene, Neighbourhoods and Environment), Lorraine Charlesworth (Director of Human Resources), Steve Pearce (Assistant Head of Democratic Services), Gordon Bankes (Democratic Services Officer), Jane Brewer and Phil Davies for attendance.

This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 515118 to access this service.

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ان معلومات کا ترجمہ آپکی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون
کیجئے: 01257 515823